HOW TO ENTER ONLINE FOR THE DINNINUP SHOW

The Dinninup Show has moved to an Online Program which we hope makes Exhibiting easier and allows you more time to enter a greater number of Exhibits! Manual Entry Forms (found at the back of the Schedule) are still accepted as usual, but Online Entries are the preferred method of Entry.

For any clarifications or help with Online Entering, please contact the Show Clerk, Ally Kinsman 0439 673 054 or President, Lyn Chambers 0427 673 069.

The new Program will accept all Entries online for most Sections of the Show. Sections B (Cattle), D (Ring Events), E (Horses Halter) and PCWA Show Jumping will still take Entries as per their usual way.

The software we are using is run by a company called 'Showday Online'.

Following are the basics steps used to enter a Class. This does require the Exhibitor to create an account with Showday Online. **If you entered online last year, your log in details remain the same**. Your password can be easily reset at login in, if required.

Please ensure that you print your Exhibit Tickets at the end of the process from the email you are sent – these are still required to be attached to your Exhibit across all Sections. Entries will not be accepted without a valid Exhibit Ticket.

Visit…www.dinninupshow.com.au for a link to Showday Online. Here you will find videos on how to enter as well as the following instructions. You will also see the link for the Upper Blackwood Agricultural Society – Dinninup Show. Please click on this link to be taken through to the relevant Entry Section.

Sections A (Sheep) and H (Poultry) should be entered using the 'Farm Animal' Category. All other Sections should use the 'Indoor / Display' Category.

STEPS TO ENTER ONLINE

(Using a Section in the Indoor / Display Category as an example)

1. Create a new account or login to your account using your previous details (if you entered online last year or have entered another Show through Showday Online, your log in remains the same).

2. Select the show "Upper Blackwood Agricultural Society – Dinninup Show".

3. Click on PLACE AN ENTRY.

4. Click on INDIVIDUAL ENTRY.

5. In Entrant Name select your Entrant from the drop down or click on ADD NEW to add a new entrant to your account (i.e. children exhibiting as well as yourself or multiple children).

    (a) If clicking "Add New" fill out your Entrant's Name. Other fields are optional but it is preferable for them to be filled in.

6. In EXHIBIT TYPE select INDOOR / DISPLAY.

7. Click on SELECT CLASSES.

8. From the Drop Down Menu choose the SECTION you would like to enter.

9. On the POP UP tick the box to accept the Entry Notes for this Section.

10. Click the PLUS symbol beside the Section you are entering to expand to the Classes.

11. Click on the CLASS or CLASSES you are entering to select them.

12. If entering multiple items into the same Class, increase the QTY counter to reflect the number you would like to enter.

13. Fill out the items name in the Exhibition Name Box if applicable, e.g. painting name.

14. Fill in any additional information the Show may require for this Entry if asked.

15. Once all classes have been selected

    Either:

    (a) Click on ADD ANOTHER ENTRY if you need to place more Entries for this Show and repeat this process; or

    (b) Click on FINISHED ADDING CLASSES if you do not need to place any more Entries for this Show.

16. On the next screen select any extra items you need that are available.

17. Click on FINISHED ADDING EXTRAS once done.

18. Tick the box to agree to our Website Terms & Conditions.

19. Click on the PAYMENT TYPE and enter any payment details as required.

20. Click on PAY NOW.

21. You will now be emailed an acknowledgement of your Entries. Please check your Junk / Spam folder if this email is not in your inbox.

22. A notification of your Entries will be sent to Upper Blackwood Agricultural Society (UBAS). Once Entries are confirmed by UBAS, a secondary email will be sent to you.

23. This secondary email will contain your Exhibit Tickets. **Please ensure you print out your Exhibit Tickets, ready to attach to your Entry. Entries will not be accepted without a valid Exhibit Ticket.**

Thank you for your patience as we transition to this new software.